



ICCOREIS (NSW) Inc

# Forum 2009: Valuing Volunteers

*Recruiting Supporting Retaining*

ICCOREIS invites you to a networking day which will be vital for all organisations that rely on volunteers to carry on their business. A genuine effort will be made to see volunteering from the volunteer's perspective. The day will provide opportunities to discuss in interest groups some of the issues which will be raised in the keynote presentations. Suitable for community and non-profit organisations, the forum will cover topics such as:

- \* Meeting volunteers' expectations
- \* Short and long term volunteers
- \* The benefits of volunteering from multiple perspectives.

**Date** Monday 31st August 2009

**Venue** Trinity Chapel, Robert Menzies College, School of Christian Studies, Macquarie University  
136 Herring Rd, Macquarie Park

**Cost** \$10 registration fee, including morning tea and lunch.  
ICCOREIS is providing a substantial subsidy to attendees of this forum as part of the Special Projects Fund initiative approved at the last Heads of Churches meeting.

## Keynote Speaker

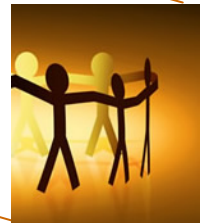
The forum will feature Mr Michael Ryan, lecturer in the School of Education at the Australian Catholic University. Michael has been working in the area of Volunteering in Community Organisations - enhancing volunteer capacity. The forum will provide the opportunity to hear the results of Michael's research and reflect on its relevance to SRE providers and non-profit organisations.

## Programme

- 9:00am Registration and coffee
- 9:30am Welcome
- 9:45am Session 1: Keynote - Mr Michael Ryan
- 11:00am Morning tea
- 11:30am Workshop 1
- 12:45pm Lunch
- 1:30pm Session 2: Further Reflections - Mr Michael Ryan
- 2:15pm Workshop 2
- 3:30pm Evaluations and wrap-up
- 3:45pm Close



For further information see the  
ICCOREIS website:  
[www.iccoreis.asn.au](http://www.iccoreis.asn.au)  
or email us on  
[info@iccoreis.asn.au](mailto:info@iccoreis.asn.au) or  
[suesneddon@angdon.com](mailto:suesneddon@angdon.com).



## Valuing Volunteers: Registration Form

Registration forms must be returned, with payment, no later than **Wednesday 19th August 2009**.  
**Payment will not be accepted on the day.**

Title \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Email \_\_\_\_\_

### Payment Details (\$10 per person)

- I enclose my cheque/money order payable to 'The Inter-Church Commission on Religious Education in Schools'.
- I have made a payment by direct deposit to Account: The Inter-Church Commission on Religious Education in Schools, BSB: 032 006, Account No: 510606.

Date \_\_\_\_\_ Transaction ID \_\_\_\_\_

Please ensure you include your surname and 'forum09' in the transaction ID so we can identify your payment on our bank statement.

### Workshops

(Please nominate in order of preference, 1 - 3.)

- How to acknowledge volunteers
- How to advertise for volunteers
- Recognising and discerning gifts in others
- Meeting volunteers' expectations
- Training programmes for volunteers
- Volunteer networks
- Mentoring

Complete one form per person and return to:  
Robyn Heeley  
ICCOREIS Forum 2009  
PO Box 514  
Miranda NSW 1490

**Workshops**

Designed to expand your understanding and develop your skills, there will be workshops on the following topics:

- How to acknowledge volunteers
- How to advertise for volunteers
- Recognising and discerning gifts in others
- Meeting volunteers' expectations
- Training programmes for volunteers
- Volunteer networks
- Mentoring.

There will be two workshop sessions; all workshops will be available in each session. To ensure you are allocated places in two workshops of your choice, please nominate three, numbered in order of preference.

**Cancellations - Please Note**

If you wish to cancel your booking, you may nominate a substitute. We will not be providing refunds of registration fees.

**Receipts**

Receipts and certificates of attendance will be provided on the day.

**Venue**

Trinity Chapel is located on the Macquarie University campus, at 136 Herring Rd, Macquarie Park. This is near the intersection of Waterloo and Herring Roads, diagonally opposite the Macquarie Centre and opposite the Macquarie University railway station.

Buses from the city, Parramatta, Epping, Eastwood, Chatswood and Blacktown service the Macquarie Centre.

The train service runs from Chatswood and Epping to Macquarie University station.

There is casual parking available in the Macquarie University car parks for \$18 per day. There is also parking at the Macquarie Centre (\$15 for 7 hrs, \$25 for > 7 hours). Free parking in the street is approximately 30 minutes walk away.

For further information on the venue see the SOCS website: [www.socs.org.au](http://www.socs.org.au) or contact Trinity Chapel administration on 02 9936 6022 or [trinitychapel@rmc.nsw.edu.au](mailto:trinitychapel@rmc.nsw.edu.au).



Registrations must be received by **Wednesday 19th August 2009**.