



COPY: To be sent to UME for authorisation (address & email on last page)
ORIGINAL: To be securely filed by the Church Council

AUTHORISATION RENEWAL REQUEST FORM for SPECIAL RELIGIOUS EDUCATION TEACHERS AND HELPERS

Before completing this form, please familiarise yourself with the
'Partnering for SRE' guide available online at www.childrensministry.org.au/sre

CONGREGATION: _____ PRESBYTERY: _____

Title: _____ Given Name: _____ Surname: _____

Preferred Name (to be printed on your authorisation card which can be used as a name badge):

ADDRESS: _____

Phone: _____ Alternate Phone: _____

EMAIL (please print clearly): _____

**If you have recently renewed your working with children check, please provide updated details
WORKING WITH CHILDREN CLEARANCE** (This clearance will be verified by Uniting Church NSW&ACT)

Clearance number: WWC _____ Date of birth: _____ WWCC Expiry: _____

SCHOOLS in which I intend to teach SRE: (please include full name of all School/s including type of school. If necessary, attach an extra sheet)

Are you paid as an SRE teacher? Yes/No If YES, which SRE Board are you employed by? _____

APPROVED SRE CURRICULUM I will teach from: _____

SRE Teacher/Helper Agreement:

By undertaking the role of an SRE teacher or helper, I agree to work in accordance with the general conditions stated below -

1. I agree to carry out my tasks as an SRE teacher in accordance with the principles and policies of the Uniting Church Synod of NSW and the ACT and the guidelines of the NSW Department of Education and Training. I must exercise due care for the safety and behaviour of students when teaching or supervising them. The teaching given to students in the SRE classroom must at all times be of the highest quality possible.
2. I commit to responding promptly to any communications from the School or the Uniting Church regarding SRE and to contact the Uniting Church SRE Coordinator, where any issue arises that I am unsure how to respond.
3. I have read and accept the principles and advice for SRE representatives as set out in the document entitled "Partnering for Special Religious Education" produced by the Uniting Mission & Education (Uniting Church in Australia, Synod of NSW and the ACT) and will carry out my tasks as an SRE representative in accordance with these principle and advice, and all conditions on this form.
4. I provide my services on this basis to the Uniting Church and I acknowledge that I am responsible to my authorising agent on behalf of the Church Council and his/her successors.
5. I understand that my authorising agent or the Uniting Church SRE Coordinator can terminate my engagement as an SRE teacher if I fail to meet my commitments as set out on this form, or any further instructions given by the local school, the NSW Department of Education or the Uniting Church. I agree that upon termination I will cease to teach SRE and promptly deliver my Authorisation Card to my authorising agent.
6. I acknowledge that if any complaint of sexual misconduct is made against me, my authorising agent, the Moderator or the Synod Discipline Committee can terminate my engagement whether or not there has been any investigation of the complaint and whether or not there has been any fault on my part.

2018 R SRE Renewal Request Form

Sensitive, when completed – Page 2 of 2

The Uniting Church in Australia
Uniting Mission and Education
Synod of NSW and the ACT



Not a Prohibited Person Declaration

I hereby solemnly and sincerely declare that:

- a) I do not have any criminal conviction which involves
* a crime against a minor OR * violence OR * sexual assault OR * provision of prohibited drugs
b) If I am charged with any crime referred to in (a) I will promptly notify my authorising agent.

SRE Teacher Signature: _____ Date: _____

WITNESS Signature: _____ Date: _____

WITNESS Name: _____ WITNESS Church Position: _____

Safe Church Awareness Training

Safe Church Awareness Training is a prerequisite for all SRE teachers.

A) I have completed a Safe Church Training Agreement (SCTA) endorsed Safe Church Awareness Workshop (or refresher course, if applicable) in the last 3 years.

Workshop date: _____ Location: _____ Denomination: _____

SRE Teacher Basic or Accreditation Training

As part of our commitment to the students we teach, all SRE teachers are required to engage in Basic SRE training and ongoing development and enrichment training, of at least 2-4 hours per year.

SRE Basic Training Modules I have completed (please provide date/year of completion):

Basic Training module:	Completed:	Basic Training module:	Completed:
Module 1 Confident Representatives / SRE Essentials:		Module 2 Teaching and Learning: _	
Module 3 Preparing & Delivering lessons:		Module 4 Classroom Management:	
Module 5 Bible Foundations:		Module 6 Classroom Observation:	

*If you have other qualifications relevant to SRE teaching for which you would like to apply for Recognition of Prior Learning **you must attach further details.**

In signing below, I acknowledge that I have read and understood pages 1 & 2 of this Uniting Church SRE Teacher Engagement form and have honestly answered all sections required of me.

Should any of the above details change, I will promptly notify my authorising agent and the Synod SRE Coordinator.

SRE Teacher Signature: _____ Date: _____

Our congregation's SRE contact person is: _____
(This could be yourself, another SRE teacher, your minister, or another suitable person)

Contact phone: _____ Contact email: _____

Authorising Agent's Declaration

I have interviewed _____ and recommend him/her as a teacher of Special Religious Education for the Uniting Church Synod of NSW and the ACT.

I understand that _____ will undertake his/her tasks as a representative of this congregation and I will seek to find or provide training, support, and pastoral care throughout their ministry. I will actively encourage the prayerful support of this church as the sending body.

Authorising Agent (on behalf of the Church Council) Signature: _____

Authorising Agent Name: _____ Date: _____

Authorising Agent Church Position: _____

Original Form: To be held confidentially in the congregation's secure files.

Copy 1: Forward to the: **SRE Coordinator, Uniting Mission and Education**
16 Masons Drive, North Parramatta NSW 2151
or via email: **sre@nswact.uca.org.au**

Copy 2: To be given to the SRE teacher being authorised.